**MINISTRY OF LANDS AND RESETELMENT**

**DIRECTORATE RESETELMENT**

**VACANCIES**

**Post Designation:** Development Planner Grade 3B Level 1

**Salary Scale:** NS137 277 4 143 – NS153 849

**2 Posts**

**Division North North West Region, duty station Oshakati**

**Minimum Requirements:**

- A 3-year B-degree in Land Management / Agriculture / Natural Resource Management / Environmental Management / Biodiversity Conservation plus appropriate experience

**Applications must be forwarded to:**

Development Planner Grade 3B Level 1

Division North North West Region, duty station Oshakati

Tel: 061-2965334

**MAIN DUTIES**

1. **Identification and selection of suitable candidates for resettlement**
   - Disseminate information and implement the Resettlement policy.
   - Monitor the appraisal of application forms for resettlement.
   - Assist the Deputy Director in Preparing and attending BRC meetings in his/her absence.

2. **Management of support services to the resettled communities**
   - Develop and monitor evaluation of resettlement farms in consultation with the Development planners.
   - Supervise and coordinate staff in the monitoring and evaluation of resettlement farms.
   - Analyze and evaluate reports from Development Planners for possible markets for their produce.
   - Assist resettled communities to identify and access possible markets of their produce.
   - Administer and organize settlers' functional structures and conduct field draft-programmes for implementations.
   - Formulate budgets in consultation with Development Planners and project coordinators.
   - Organize training to junior staff in regard to the implementation of the resettlement programme.
   - Liaise with stakeholders in regard to the implementation of the resettlement programme.
   - To monitor the activities and progress of resettled beneficiaries during the probation period of 2 to 5 years.

3. **Infrastructure management maintenance**
   - Facilitate the planning, development and maintenance of infrastructure on resettlement farms and projects.
   - Liaise with line Ministries, Contractors and companies in regard to infrastructure management and development.
   - Monitor the expenditure of the Sub-Division.

4. **Administration of the lease agreement**
   - Ensure the correctness of the contents of the lease agreements prior to signing.
   - Facilitate the signing of the lease agreements between the MLR and resettlement beneficiaries.
   - Monitor the billing and collection of rental fees.

5. **Resettlement regional planning**
   - Monitor the Development of a comprehensive regional database for resettlement.
   - Facilitate the identifications, formulation and implementation of viable resettlement projects in the region and the sourcing of funds thereof.
   - Prepare and submit monthly, quarterly and annual plans and reports on resettlement activities in the region.
   - Compile and submit budgets for resettlement farms and projects in consultation with planners and project coordinator.

6. **Land Board Support**
   - Coordinate the implementation of the Communal Land Reform Act and (Agricultural) Land Reform Act in the region.
   - Supervise Secretaries for Communal Land Boards and Resettlement Committees in the region.
   - Guide and monitor the development and implementation of regional Land Use Plans.

**Benefits:** Remunerative package(s) consists of a monthly salary according to the above-mentioned salary scale(s), housing subsidy/rent allowance/housing allowance/travel allowance (if applicable), pension, social security and medical aid benefits.

**NB:** Candidacy is limited to Namibian citizens; women and people with disabilities are encouraged to apply; Applications must be completed on form 156043, which are obtainable at any Public Service Office, with certified copies of qualifications, identity documents and CV attached to it; and All foreign qualifications must be submitted with an evaluation of qualification from Namibia Qualifications Authority.

**Enquiries:** Mrs. Lyda Indombo

**Telephone:** 061-265534

**Applications must be forwarded to:**

The Permanent Secretary

Ministry of Lands and Resettlement

Private Bag 13343

WINDHOEK

**Closing Date:** 14 April 2010

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**Comments from page 3**

- **Posted by Cde Kanamatutua**, W: Business is usually, now the oppositions should also know that they are part and parcel of the country start thinking of the oppositions should also know what a waste of time? I am not legal expert, just people want to waste money with the non compliances or subsidies/rent allowance/housing allowance/transport allowance (if applicable), pension, social security and medical aid benefits. Unemployment is not a solution, the country is the MASS of the people who change this country. I think Madam has wasted much of her time thinking negative side of the big picture and it is not a good fortune to her. Whether we like it or not the only people who change this country is the MASS of the people, not a group of individuals who want to see Namibia the way the...