MINISTRY OF AGRICULTURE, WATER AND FORESTRY
DEPARTMENT OF AGRICULTURE

DIRECTORATE: VETERINARY SERVICES
DIVISION: ANIMAL DISEASE CONTROL
DUTY STATION: WINDHOEK

(D): 1 X POST: DEPUTY CHIEF VETERINARY OFFICER GRADE 5A (M)

SALARY: N$ 331 032 (FIXED)
HOUSING ALLOWANCE: N$ 51 840 PER ANNUM
MOTOR VEHICLE ALLOWANCE: N$ 78 170 PER ANNU
MOVERTIME ALLOWANCE: N$ 99 310 PER ANNUM

MINIMUM REQUIREMENTS

An appropriate degree in Veterinary Science which is registrable with the Veterinary Council of Namibia and at least six years progressive responsibility in management of veterinary science with emphasis on direction of veterinary diagnosticians, research and training. Skills in leading, guiding and directing professionals as well as knowledge of international trade requirements. Post graduate training at M.Sc or Ph.D level in the field of Veterinary Microbiology, Veterinary Pathology or related veterinary fields will be an advantage.

DUTIES: The successful candidate will be expected to take overall charge of the Central Veterinary Laboratory as well as Regional laboratories with duties that will include but not limited to the following:

1. Provide authoritative advice to support the development and evaluation of diagnostic tests and research activities for disease control and prevention.
2. Analyze and interpret international legislation, conventions, protocols and agreements related to veterinary matters.
3. Participate in forums to resolve complex technical issues of disease prevention, surveillance and management and to develop effective national animal health surveillance strategies.
4. Provide advice and guidance to stakeholders on veterinary related legal and policy matters.
5. Initiate and support the introduction and integration of new technologies and business solutions to support Directorate programmes for animal and emergency animal disease preparedness.
6. Oversee the continued development and maintenance of facilities and test sites in line with international standards.
7. Direct the development and management of a computer based laboratory data management system.
8. Participate in the identification, recruitment and induction of appropriate personnel.
9. Oversee the maintenance of ethics, discipline and quality assurance in the division.
10. Administer the performance appraisal of staff members.
11. Compilation of recurrent and capital budget according annual work plan.
12. Identifying and soliciting links and networking with other laboratories 13. Participate in technical evaluation and recommendation of tenders.
15. Safe keeping and controlling of the usage of stock, equipment, machinery and vehicles.
16. Facilitating the servicing and repair of stock, equipment, machinery and vehicles.

(D): 1 X POST: VETERINARY DIAGNOSTICIAN GRADE 4B (P)

SALARY: N$ 289 227 X 8 361 – 322 671
HOUSING ALLOWANCE: N$ 6 000 PER ANNUM
MOTOR VEHICLE ALLOWANCE: N$ 63 662 PER ANNUM
MOVERTIME ALLOWANCE: N$ 90 531 PER ANNUM

MINIMUM REQUIREMENTS: REQUIREMENTS

An appropriate degree in Veterinary Science which is registrable with the Veterinary Council of Namibia and at least three years appropriate experience in field and laboratory diagnosis of animal diseases. Post graduate training at M.Sc or Ph.D level in the field of VeterinaryPathology or closely related veterinary field will be an advantage that will be considered in lieu of the years of experience.

DUTIES: The successful candidate will be expected to take overall charge of diagnosis in the Virology and Parasitology Section of the Central Veterinary Laboratory with duties that will include but not limited to the following:

1. Provide authoritative advice to support the development and evaluation of veterinary public health activities for establishment oversight and certification.
2. Analyze and interpret international legislation, conventions, protocols and agreements related to veterinary public health matters.
3. Participate in forums to resolve complex technical issues of disease prevention, surveillance and management and to develop effective national animal health surveillance strategies.
4. Provide advice and guidance to stakeholders on veterinary related legal and policy matters.
5. Identify and initiate training of staff and stakeholders.
6. Initiate and support the introduction and integration of new technologies and business solutions to support Directorate programmes for animal and emergency animal disease preparedness.
7. Participate in the identification, recruitment and induction of appropriate personnel.
8. Ensure adequate staffing at establishments.
9. Oversee the maintenance of ethics, discipline and quality assurance in the division.
10. Administer the performance appraisal of staff members.
11. Compilation of recurrent and capital budget according annual work plan.
12. Identifying and soliciting links and networking with stakeholders.
13. Safe keeping and controlling of the usage of stock, equipment and vehicles.