Ministry of Agriculture, Water and Forestry Department of Agriculture

MINISTRY OF AGRICULTURE, WATER AND FOREESTYDEPARTMENT OF AGRICULTURE

Directorate: Veterinary Services

Division: Veterinary Public Health

Duty Station: Windhoek

(A): 1 x Post: Deputy Chief Veterinary Officer Grade 5A (M)

Salary: N$ 331 032 (Fixed)

Housing Allowance: N$ 51 840 PER ANNUM

Motor Vehicle Allowance: N$ 78 170 PER ANNUM

Overtime Allowance: N$ 99 310 PER ANNUM

Minimum Requirements

An appropriate degree in Veterinary Science which is registrable with the Veterinary Council of Namibia and at least 6 years progressive responsibility in management of veterinary science with emphasis on direction of veterinary diagnostics, research and training. Skills in leading, guiding and directing professionals as well as knowledge of international trade requirements. Post graduate training at M.Sc or Ph.D level in the field of Veterinary Microbiology, Veterinary Pathology or related veterinary fields will be an advantage.

DUTIES:

1. Provide authoritative advice to support the development and evaluation of diagnostic and testing activities for disease control and prevention.
2. Analyse and interpret laboratory results as well as international legislation, conventions, protocols and agreements related to veterinary matters.
3. Participate in forums to resolve complex technical issues of disease prevention, surveillance and management and to develop effective national animal health surveillance strategies.
4. Provide advice and guidance to stakeholders on veterinary related legal and policy matters.
5. Initiate and support the introduction and integration of new technologies and business solutions to support Directorate programmes for animal and emergency animal disease preparedness.
6. Oversee the continued development and maintenance of facilities and tools in line with international standards.
7. Direct the development and management of a computer based laboratory data management system.
8. Participate in the identification, recruitment and induction of appropriate personnel.
9. Oversee the maintenance of ethics, discipline and quality assurance in the division.
10. Administer the performance appraisal of staff members.
11. Compilation of recurrent and capital budget according annual work plan.
12. Oversee the successful implementation of capital projects.
13. Ensuring diligent use of budgeted funds.
15. Identification, prioritisation, procurement and allocation of stock, equipment, machinery and vehicles.
16. Facilitating the servicing and repair of stock, equipment, machinery and vehicles.
17. Ensure the implementation of agreed policies and strategies by staff and stakeholders.

MINIMUM REQUIREMENTS

An appropriate degree in Veterinary Science which is registrable with the Veterinary Council of Namibia and at least 6 years progressive responsibility in management of veterinary science with emphasis on direction of veterinary public health and supervision of standards at report establishments. Skills in leading, guiding and directing professionals as well as knowledge of international trade requirements. Post graduate training at M.Sc or Ph.D level in the field of Veterinary Public Health or Meat Science or related veterinary field will be an advantage.

DUTIES:

1. Provide authoritative advice to support the development and evaluation of diagnostic and testing activities for disease control and prevention.
2. Analyse and interpret international legislation, conventions, protocols and agreements related to veterinary matters.
3. Participate in forums to resolve complex technical issues of disease prevention, surveillance and management and to develop and implement effective national animal disease control strategies.
4. Provide advice and guidance to stakeholders on veterinary related legal and policy matters.
5. Ensure the implementation of agreed policies and strategies by staff and stakeholders.
6. Develop policy on the control of animal (enrichment and ploidy) movement.
7. Initiate and support the introduction and integration of new technologies and business solutions to support Directorate programmes for animal and emergency animal disease preparedness.
8. Participate in the identification, recruitment, induction and orientation of appropriate personnel.
9. Oversee the maintenance of ethics, discipline and quality assurance in the division.
10. Administer the performance appraisal of staff members.
11. Compilation of recurrent and capital budget according annual work plan.
12. Oversee the successful implementation of capital projects.
13. Ensuring diligent use of budgeted funds.
15. Identification, prioritisation, procurement and allocation of stock, equipment, machinery and vehicles.
16. Facilitating the servicing and repair of stock, equipment, machinery and vehicles.
17. Ensure the implementation of agreed policies and strategies by staff and stakeholders.

MINIMUM REQUIREMENTS

An appropriate degree in Veterinary Science which is registrable with the Veterinary Council of Namibia and at least 3 years progressive experience in field and laboratory diagnosis of animal diseases. Post graduate training at M.Sc or Ph.D level in the field of Veterinary Pathology or closely related veterinary field will be an advantage that will be considered in lieu of the years of experience.

DUTIES:

1. The incumbent will be responsible for Serology, Clinical Microbiology (Virology and Parasitology) section.
2. Reports to the Deputy Chief: Diagnostic services.
3. Plan and coordinate the diagnosis of Bacterial and viral diseases for livestock animals; Develop, update and validate methods in accordance with international standards; Ensure implementation of quality assurance in both sections in coordination with heads of sections and Quality Manager.
4. Ensure efficient supervision of Veterinary Diagnosticians and Veterinary Technicians in the Sections of Serology, Clinical Microbiology: Pathology and Virology; Compile and manage local and international Research Projects; Supervise trainee University students attached to the Central Veterinary Laboratory; Carry out specific duties assigned or delegated by the Deputy Chief Veterinary Officer.

Enquiries: Dr Cleopas Bamhare
Tel No: (061) 208 7505

Closing Date: 25 July 2010

Applications (on Form IS048) obtainable at all Government offices. Together with a comprehensive Curriculum Vitae and certified copies of highest qualifications and certificates of service from previous employers. Where applicable, if the applicants are from Outside the public service, must be submitted to the Permanent Secretary, Ministry of Agriculture, Water and Forestry, Private Bag 13184, Windhoek.